

PERS

6 NOV 1979

MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Operations  
Deputy Director for Science and Technology  
Director, National Foreign Assessment Center  
DCI Administrative Officer

FROM: Harry E. Fitzwater  
Director of Personnel

SUBJECT: Roger W. Jones Award for Executive Leadership

1. The Agency has been invited by the American University's College of Public Affairs, School of Government and Public Administration to submit candidates for the Roger W. Jones Award Program. This award is granted annually to two Federal career executives who have demonstrated superior leadership and who have been successful in the development of managers. Beginning next year, this program will be included in the Office of Personnel's annual review for public service awards.

2. It is requested that you consider possible nominees for the 1980 program and submit your recommendations by 30 November 1979. Nominees will be reviewed by the Honor and Merit Awards Board and recommendations will be forwarded to the DCI for his approval. When the Agency nominee has been selected, we will ask the sponsoring component to prepare the nominating documents.

3. Please refer to the attached instructions for nominating criteria and other information concerning the program. Inquiries concerning this program may be directed to [redacted] Chief, Benefits and Services Division, SE56, Headquarters, [redacted]

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Harry E. Fitzwater

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